



Corporation of the Municipality of Calvin

Council Resolution

Date: September 10, 2024

8.1 By-Law 2024-54 Amendment to By-Law 2024-47

Resolution Number: 2024- 311

Moved By: Councillor Manson

Seconded By: Councillor Latimer

WHEREAS By-Law 2024-54 amendment to By-Law 2024-47 being a By-Law to impose and consolidate the fees and charges for the Municipal Services, Activities and for the use of its property,

AND WHEREAS the attached Schedules are set out as follows:

Schedule A Clerk/Corporate Services
Schedule B Building Inspection Services
Schedule C Landfill Site Services
Schedule D Planning Services
Schedule E Recreation Hall Services
Schedule F Fire Services
Schedule G Public Works Services
Schedule H Cemetery Price List
Schedule I Closure and Disposition of Shoreline Road Allowances

AND WHERE AS Schedule "A" Clerk/Corporate Services and fees requires review and updating, removing the Pound Fee and amending the Commissioner of Oath Fee per Commissioner of Oath Policy.

NOW THEREFORE BE IT RESOLVED THAT Council of the Corporation of the Municipality of Calvin, approves of the changes to Schedule "A" as attached and that **By-Law 2024-54** be hereby imposed and ratified,

1. That the Deputy Mayor and CAO are designated as the Signing Officers and are authorized to execute on behalf of the Corporation of the Municipality of Calvin.
2. That the attached be hereto and form part and parcel of this By-Law.

3. That By-Law 2024-47 and any other By-law inconsistent with this By-Law is hereby repealed.

4. This By-Law shall be enacted and in effect upon the signing thereof.

X  Deputy Mayor X  CAO

Results: *CARRIED*

Recorded Vote:

<u>Member of Council</u>	<u>In Favour</u>	<u>Opposed</u>
Grant	<input type="checkbox"/>	<input type="checkbox"/>
Latimer	<input type="checkbox"/>	<input type="checkbox"/>
Manson	<input type="checkbox"/>	<input type="checkbox"/>
Moreton	<input type="checkbox"/>	<input type="checkbox"/>
Mayor Gould (Absent)	<input type="checkbox"/>	<input type="checkbox"/>



Corporation of the Municipality of Calvin

By-Law NO. 2024-54

Being A By-Law to Amend By-Law 2024-47 -Fees and Charges, Schedule "A"

BEING A BY-LAW TO IMPOSE AND CONSOLIDATE THE FEES AND CHARGES FOR MUNICIPAL SERVICES OR ACTIVITIES AND FOR THE USE OF ITS PROPERTY.

WHEREAS Section 391(1) of the Municipal Act, S.O. 2001, c.25 as amended, without limiting Sections 9, 10 and 11 authorizes municipalities to impose fees or charges on persons, for services or activities provided or done by or on behalf of the municipality, for costs payable by it for services or activities provided or done by or on behalf of any other municipality or local board; and for the use of its property including property under its control;

AND WHEREAS Section 398 (2) of the Municipal Act, S.O. 2001, c.25 as amended, provides for the addition of fees and charges imposed by the municipality or local board, respectively, to the tax roll for the following property in the local municipality and collect them in the same manner as municipal taxes: any property for which all the owners are responsible for paying the fees and charges;

AND WHEREAS Section 23.1 (1) of the Municipal Act, S.O. 2001, c. 25 as amended, authorizes a municipality to delegate its powers and duties to a person or body subject to the restrictions set in that Part;

AND WHEREAS Section 69 (1) of the Planning Act, R.S.O. 1990, c.13 provides that the Council of a municipality may by By-law establish a tariff of fees for the processing of applications made in respect of planning matters, which tariff shall be designed to meet only the anticipated cost to the municipality or to a committee of adjustment or land division committee constituted by the Council of the municipality;

AND WHEREAS Section 7 (1) of the Building Code Act, S.O. 1992, c. 23 as amended, provides that the Council of a municipality may pass by-laws requiring the payment of fees on applications for and issuance of permits and prescribing the amounts thereof, providing for refunds of fees under such circumstances as are prescribed;

AND WHEREAS Section 27 (1) of the Cemeteries Act (Revised), R.S.O. 1990, c.4. s. 2 (1), provides every owner shall file with the Registrar a price list of all interment rights and cemetery services and supplies that may be sold and all charges that may be made by that owner;

AND WHEREAS the Council of the Corporation of the Municipality of Calvin is desirous of establishing user fees and charges to recover some of the costs for services and rents provided by the Corporation;

NOW THEREFORE the Council of the Corporation of the Municipality of Calvin enacts as follows:

1. That the user fees, charges and rents as specified in Schedules A and B, C, D, E, F, G, H and I to this By-law be charged by the Corporation of the Municipality of Calvin for those services and activities provided by the Corporation, for costs payable by it for services or activities provided or done by or on behalf of any

other municipality or any local board; and for the use of property owned or under the control of the Corporation.

2. All fees and charges set out in this By-law shall be payable prior to the provision of the service unless an agreement in writing is made to the contrary and approved by the appropriate municipal official.

3. In the event any fee or charge imposed herein remains unpaid after provision of the service or is otherwise in arrears, such fees or charges may be added to the Tax Roll for any real property in the municipality, the owner of which is responsible for paying the fee charge and shall be collected in like manner as municipal taxes.

4. In default of payment of any charge levied herein, by the required due date for the payment thereof, a percentage charge of one and one-quarter percent (1 ¼%) is hereby imposed as a penalty for non-payment of such charge thereof, and such penalty shall be added to the charge as aforesaid or any installment or part thereof remaining unpaid on the first day of each calendar month thereafter in which default continues.

5. Council does hereby delegate to the CAO of the Corporation of the Municipality of Calvin, the authority to administer such fees and charges and approve such forms and procedures as may be required for the efficient administration of the fees and charges.

6. The fees set out in this By-law shall be reviewed on an annual basis by the CAO and each department manager prior to adoption of the current budget and if there is a discrepancy in fee prices, the fees set out herein supersede any fees listed in other By-laws.

7. All fees and charges listed in the Schedules to this By-law include all applicable taxes.

8. That the fees and charges set out in the attached Schedules are hereby imposed and ratified.

Set out as follows:

Schedule A Clerk/Corporate Services

Schedule B Building Inspection Services

Schedule C Landfill Site Services

Schedule D Planning Services

Schedule E Recreation Hall Services

Schedule F Fire Services

Schedule G Public Works Services

Schedule H Cemetery Price List

Schedule I Closure and Disposition of Shoreline Road Allowances

9. By-Law No. 2024-47 all associated amendments to the Fees and Charges By-law are repealed.

10. That this By-law shall come into full force and take effect as of the date of its signing by the Mayor/Deputy Mayor and CAO.

SCHEDULE "A" By-Law 2024-54

CORPORATION OF THE MUNICIPALITY OF CALVIN

CLERK/CORPORATE SERVICES

CLERK'S DEPARTMENT

Commissioner for Oaths and/or Witness of Signature \$20.00
(Proof of identity must be provided and signer must be present)
Township map (size 24" x 20") \$ 4.00
Certificate of Tax Arrears \$ 45.00
Letter in response to Building or Zoning Inquiries \$ 75.00
Letter in response to fire department inquires \$ 45.00
Photocopies /per page one side .30¢
Photocopies/per page two sided .50¢
Incoming faxes received /per page .30¢
Outgoing faxes sent/per page/local call .30¢
Outgoing faxes sent/long distance /flat rate \$ 5.00
Penalty charge for non-payment of current taxes per annum 15%
per month 1.25%
N.S.F cheques (each) \$ 35.00
File searches for each 15 minutes or part thereof \$ 7.50
(Municipal Freedom of Information and Protection to Privacy Act)
Film Industry Application for Permit Fee \$50.00
Booking Fee for Outdoor Facilities (non-residents ONLY) \$25.00

SCHEDULE "B" By-Law 2024-54

THE CORPORATION OF THE MUNICIPALITY OF CALVIN

BUILDING INSPECTION SERVICES

Building without a permit \$500.00 for the first 50m² of building area and \$30.00 for each additional 10m² or part thereof
New buildings (except for accessory buildings) \$475.00 for the first 50m² of building area and \$30.00 for each additional 10m² or part thereof
Addition to buildings (except for accessory buildings) \$150.00 for the first 20m² and \$30.00 for each additional 10m² or part thereof
Accessory buildings which include garages, storage buildings, \$100.00 for the first 20m² and barns, porches, carports, sundecks, balconies, solariums and \$30.00 for each additional sunrooms (including additions to accessory buildings) 10m² or part thereof
Residential alterations, repairs or renovations including \$100.00 flat fee
Chimneys, plumbing, windows, doors
Demolition Permit \$75.00 flat fee
Change of Use \$100.00 includes one inspection
Moving a building into, within or out of the municipality \$75.00 flat fee
Reshingling a building. Permit is issued to the homeowner \$25.00 flat fee allowing the disposal of old shingles at the landfill site plus tipping fees
Compliance letter (site inspection required) \$75.00 flat fee

SCHEDULE "C" By-Law 2024-54
 THE CORPORATION OF THE MUNICIPALITY OF CALVIN
 LANDFILL SITE SERVICES

Disposal Category	Resident, (each)	Non-Resident, (each)
Shingle disposal permit	\$25 + tipping fees	\$50+ tipping fees
Mixed Load (Divertible materials sorted)	\$25 per cubic meter/yard	\$50
After hours opening of landfill site (for special circumstances only)	\$80 per load + tipping fees	\$160 per load + tipping fees
Annual Household Waste Limit	104 Garbage Bags. After Limit the fee is \$1 per bag	No annual waste allotment. The fee is \$5 per bag
Recycling Blue Box, Grey Box or Clear Bags	\$0	\$5 each
Tipping Fee Category	Resident, (each)	Non-Resident, (each)
Utility Trailer (Single Axle)	\$25	\$50
Utility Trailer (Tandem Axle)	\$30	\$60
Pick-Up truck ½ ton (Beds, couches, etc.)	\$40	\$80
Single Axle Truck	\$100	\$200
Tandem Truck	\$175	\$350
Tri-axle Truck	\$225	\$450
Semi-trailer	\$250	\$500
Commercial Trailer-Single Axle (Dump/Enclosed Trailers)	\$45	\$90
Commercial Trailer-Tandem Axle (Dump/Enclosed Trailers)	\$80	\$160
Disposal Bins Large (40 Yard) Small (20 Yard) Any other sizes will be prices at \$10 per Yard	Large-\$300 Small-\$150	Large-\$600 Small-\$300
Freezer, fridge, air conditioner, dehumidifier.	\$40	\$80
Freezer, fridge, air conditioner, dehumidifier. - Freon Free Certified, Mattresses, Couch, Upholstered Chair & Box Springs each.	\$20	\$40
Tires-not on rims	\$0	\$10
Tires-on rims	\$10	\$20

SCHEDULE "D" By-Law 2024-54

THE CORPORATION OF THE MUNICIPALITY OF CALVIN

PLANNING SERVICES Official Plan Amendment \$2750

- Major

Official Plan Amendment -Minor \$1650

Zoning By-law Amendment \$1050

Consent Application (payable to East Nipissing \$800

Planning Board)

Minor Variance/Permission \$520

Subdivision \$5500

Site Plan Control \$1100

Part-lot control, Validation of Title \$175

Combined OPA and ZBLA 75% of combined costs

Lift Holding Symbol \$275.00

Communications Facility \$550.00

Pre-consultation Fee \$220.00

Planning Fees Refund Schedule – Municipality of Calvin		
Item	Refund	Description
Pre-consultation Fee, fee for additional meeting, circulation report or Planning report	Non refundable	Applicable to all pre-consultation and additional cost activities.
Application is withdrawn, or abandoned prior to preparation of first Planning Report	90%	Request must be made in writing prior to refund. No refund will be given where application has been abandoned and no response is made to Municipal correspondence to applicant within 90 days
Application is withdrawn after Planning Report but prior to Council decision	50%	Request must be made in writing prior to refund.
Application is refused by Council	75%	Municipality will issue refund.
Any application to the Committee of Adjustment	Non refundable	
Application is withdrawn prior to draft plan approval for subdivision or condominium	50%	Request must be made in writing prior to refund.
Post Council decision	Non refundable	
Demise of applicant		Refund will be prorated based on the request of the estate as the difference between the funds expended and amount of deposit or application fee will be refunded once final determination of costs are made by the Municipality
Deposit		Difference between funds expended and amount of deposit will be refunded once final determination of costs are made by the Municipality

SCHEDULE "E" By-Law 2024-54

**THE CORPORATION OF THE MUNICIPALITY OF CALVIN
RECREATION HALL SERVICES**

HALL RENTAL RATES (Renter must provide own Liability Insurance)

Booking deposit

At time of booking 50% of payment is required to guarantee and is Non-refundable if cancellation is not received at least 72 hours prior to event

Full Day – over 4 hours and up to 8 hours <i>(plus damage deposit)</i>	\$100.00
Full day – with alcohol <i>(plus damage deposit, provide own Party Alcohol Liability insurance and Special Occasion Permit)</i>	\$150.00
Full Day - Meetings/Seminars/Courses/Lectures/Business Functions <i>(plus damage deposit)</i>	\$100.00
Half Day – typically means 4 hours	\$ 50.00
Partial Day – up to 3 hours per session or 3 hours over one week	\$ 30.00
Funeral Luncheon - Calvin Residents only <i>(Non resident - see Half Day or Partial Day rate)</i>	No Charge
Meetings of Organized Local Community Groups or Charitable Organizations	No charge
Non-Alcohol Low Risk Events for the Betterment of the Community in General, which are Listed on the Attached List of Insured Low Risk Events or Approved at the Discretion of Council	No Charge

ADDITIONAL FEES

Use of Kitchen during event	\$ 50.00
Additional use of Kitchen the evening or day before the event or decorating or set up hall after 4pm the evening before event	\$ 50.00
Rental of Parking Lot (Film Industry)	\$100.00 per day
<u>Damage Deposit – PAYABLE IN CASH</u> <i>(Full day events only)</i> <i>Refundable upon staff Checklist completion</i>	
Damage Deposit with alcohol	\$150.00
Damage Deposit without alcohol	\$100.00

SCHEDULE “ F” By-Law 2024-54

**CORPORATION OF THE MUNICIPALITY OF CALVIN
FIRE SERVICES**

Fire Department Fees for False Alarms:

Where the Calvin Volunteer Fire Department responds to a false alarm, the following schedule of fees shall be payable to the Corporation of the Municipality of Calvin by the owner of the property from which the alarm originated:

i)	first false alarm – verbal	No charge
ii)	second false alarm within a twelve (12) month period of a first false alarm	\$100.00
iii)	third false alarm within a twelve (12) month period of a first false alarm	\$200.00
iv)	fourth false alarm with a twelve (12) month period of a first false alarm	\$300.00
v)	each additional false alarm within a twelve (12) month period of a first false alarm will carry a fee of an additional	\$100.00

The Calvin Volunteer Fire Department shall continue to respond to all alarms and calls for assistance notwithstanding any previous false alarms from a property or non-payment of any fee hereunder.

Non-Resident Vehicle Fires, Extrications or Accidents:

- a) Where the Calvin Fire Department provides an emergency response to a motor vehicle accident, a vehicle fire or to extricate a person or persons from a vehicle
- b) Where the call originates within the Calvin Fire Department response area
- c) Where the vehicle is owned by a non-resident,

an invoice shall be sent to the owner of the vehicle’s insurance provider and a fee for response and/or services provided shall be payable to The Corporation of the Municipality of Calvin, based on the current Ministry of Transportation rates. If the incident is on Hwy 17 or Hwy 630 an invoice will be sent directly to the Ministry of Transportation Claims Department regardless of residency.

Fire Inspection Services:

If the Calvin Volunteer Fire Department is requested to perform any fire inspection service for property located within the municipal boundaries of The Corporation of the Municipality of Calvin, there shall be a fee or charge of \$50.00 per inspection payable in advance by the owner or agent to the municipality.

Fire Department Cost Recovery:

When the Calvin Volunteer Fire department responds to an incident within its response area such as, but not limited to, a rail line fire or vehicle accident/fire, which leads to a multi agency response; all costs for the incident will be the responsibility of the owner of the equipment that caused the fire. An invoice will be sent to the owner of the equipment, payable to The Corporation of the Municipality of Calvin.

The **Fire Chief** may require occupancy **Owners**, corporations or persons within or outside the municipality to pay costs or fees for fire and emergency response or other administrative services provided to them. Invoicing for response services or recovery of fees will be conducted in accordance with the **Ministry of Transportation (MTO) Rates** as amended.

If as a result of a **Fire Department** response to a fire or emergency incident, the **Fire Chief** or his designate determines that it is necessary to incur additional expenses, retain a private contractor, rent special equipment not normally carried on a fire apparatus or use more materials than are carried on a fire apparatus (the "Additional Service") in order to suppress or extinguish a fire, preserve property, prevent a fire from spreading, control and eliminate an emergency, carry out or prevent damage to equipment owned by or contracted to the Corporation, assist in or otherwise conduct fire cause investigation or determination or otherwise carry out the duties and functions of the **Fire Department** and/or to generally make "safe" an incident or property, the owner of the property requiring or causing the need for the Additional Service or expense shall be charged the full costs to provide the Additional Service including all applicable taxes. Property shall mean personal and real property.

Fire Response Fees/Recovery of Costs-**Indemnification Technology**® Fire Department incident reporting, data collection and property insurance policy wording interpretation to maximize billing opportunities on behalf of fire departments by invoicing insurance companies for costs of fire department attendance with respect to insured perils. Current Ministry of Transportation (MTO) Rates as amended plus any additional costs for each and every call, will apply.

Special Services

Fees for any special services or for any special circumstances shall be considered and negotiated on an individual requirement basis. Such special services or circumstances shall require a request, in writing, received by either the Fire Chief or Mayor and Council. If applicable and if approved in principal, a Contract Agreement, outlining the special services or circumstances and the associated agreed upon fees, shall be prepared and adopted by By-law.

EMERGENCY RESPONSES OUTSIDE LIMITS OF THE MUNICIPALITY

The **Fire Department** shall not respond to a call with respect to a fire or an emergency incident outside the limits of the municipalities except with respect to a fire or an emergency;

- a) that in the opinion of the **Fire Chief** threatens property in the municipality or property situated outside the municipality that is owned or occupied by the municipality;
- b) in a municipality with which an agreement has been entered into to provide fire protection services, which may include automatic aid;
- c) on property with respect to which an approved agreement has been entered into with any person or corporation to provide fire protection therefore;
- d) at the discretion of the Fire Chief or designate, to a municipality authorized to participate in any county, district or regional mutual aid plan established by a fire coordinator appointed by the Fire Marshal or any other similar reciprocal plan or program;
- e) at the discretion of the **Fire Chief** to assist other municipal or provincial resources as required where a formal agreement may or may not be established.

- f) on those highways that are under the jurisdiction of the Ministry of Transportation or other agency within the District, where the District has a rescue system, or;
- g) on property beyond the municipal boundary where the **Fire Chief** or his designate determines that immediate action is necessary to preserve and protect life and the correct department is notified (where applicable) to respond and/or assumes command or establishes alternative measures.
- h) response due to a request for special assistance as required through a declaration of a provincial or federal emergency and such request has been approved by the **Fire Chief**.

SCHEDULE "G" By-Law 2024-54

**CORPORATION OF THE MUNICIPALITY OF
CALVIN PUBLIC WORKS SERVICES**

Civic address (911) signs

Supply and install original sign and post	\$ 60.00
Supply and install replacement sign	\$ 40.00
Supply and install replacement post	\$ 40.00

Parking Permit

Water Access Only Parking Permit at Smith Lake Boat Launch	\$125.00
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Entrance Permit

For all new or additional driveway/entrances <i>Must submit completed application to municipal office and site inspection to be completed by Road Superintendent</i>	No Charge
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Schedule "H" By-Law 2024-54

CALVIN UNION CEMETERY

License number: 3289839

PRICE LIST

Operated by the Corporation of the Municipality of Calvin

1355 Peddler's Dr., R.R. #2
Mattawa, ON. P0H 1V0

Phone: 705-744-2700

Fax 705-744-0309

Contact: Administration (address and phone as above)

BURIAL, ENTOMBMENT AND OTHER CEMETERY SUPPLIES AND SERVICES

1. Purchase of the Lot --Interment Rights – (In-ground Burial)

i. prices for any in-ground burial interment rights							
	Lot Description	Section	Size	Interment Rights	Care & Maintenance BAO Requirement	HST	Total Selling Price
A.	Single Grave	OLD	4' x 8'	\$330.00	\$290.00	\$ 80.60	\$700.60
B.	Single Grave	NEW	4' x 9'	\$350.00	\$290.00	\$ 83.20	\$723.20

2. Purchase of Cremation Lot—Interment Rights (In-ground Burial)

i. prices for any in-ground burial of cremated human remains where only flat markers are allowed							
	Lot Description	Section	Size	Interment Rights	Care & Maintenance BAO Requirement	HST	Total Selling Price
A.	Two Urns	CREMATION AREA	2' x 4'	\$ 150.00	\$ 175.00	\$42.25	\$367.25

3. Interment Services (Burial Services--Opening and Closing)

i. prices for opening and closing the grave only					
	Description		Price	HST	Total Price
A.	In-ground burial of adult/child over 3 years		\$595.00	\$77.35	\$672.35
B.	In-ground burial of infant 0-2 years		\$250.00	\$32.50	\$282.50
C.	In-ground burial of cremated human remains		\$250.00	\$32.50	\$282.50
D.	Additional if using concrete liner, oversize casket or oversize vault		\$200.00	\$26.00	\$226.00
iii. price for late hour opening and closing of grave					
A.	Weekdays after 3:00 p.m.	<i>add</i>	\$200.00	\$26.00	\$226.00
B.	Saturday hours 10am-Noon	<i>add</i>	\$350.00	\$45.50	\$395.50

4. Disinterment Services

i. prices for disinterment of human remains from the ground		
	Description	Total Price
A.	Disinterment of full casket with metal or concrete vault	\$ 1000.00
B.	Disinterment of full casket (no vault)	\$2000.00

5. Other Supplies and Services

- i. Transfer of Interment Rights \$100.00 + HST
- ii. Monument or Marker Staking Fee \$45.00 + HST

SCHEDULE "I" By-Law 2024-54

CORPORATION OF THE MUNICIPALITY OF CALVIN
CLOSURE AND DISPOSITION OF SHORELINE ROAD
ALLOWANCES

CALCULATION OF LAND COSTS

1. Method of Calculating Land Cost

Land costs shall be calculated on the following basis:

-square meter basis.

2. The Price

Municipal prices shall be as follows:

-when calculated on a square meter basis - \$0.41 per square meter OR -\$250.00, whichever is greater